Sarvadhara Sai Web Designing

a unit of Sarvadhara Sai Enterprises

WEBSITE REQUIREMENT FORM

Tambaram & nearby, Chennai, Tamil Nadu, India

All your website needs, at one door.

Please fill all sections. Send logo and photos on WhatsApp/email along with this form.

CONTACT US

Phone / WhatsApp +91 99402 99543 Email sarvadharatravels@gmail.com

Address _____ Website _____

1 Your business

Use the exact name and wording you want on the website.

Business name _____

Tagline / one-line description _____

Contact person / owner _____ Designation _____

Your phone (for this project) _____ Your email (for this project) _____

Year established _____ GSTIN (optional) _____

Existing website (if any) _____

Areas you serve _____

Domain name

☐ I already have a domain: _____

☐ Please register this domain for me: _____

2 Package (tick one)

All packages include the first year of domain and hosting. GST will be added once we are GST-registered.

☐ **Basic** — 1–3 pages

☐ **Business** — 5–7 pages + Google Business Profile

OFFICE USE ONLY

Quote ₹ _____

Do not fill — for our use.

☐ **Catalogue / Booking site**

Product catalogue, UPI/WhatsApp ordering, and a booking request form. Not a shopping cart or payment-gateway checkout.

☐ **Digital E-cards**

Shareable visiting cards and e-invitations (wedding, birthday, housewarming, opening, events) with WhatsApp RSVP. Not a printed-card print run.

☐ **Not sure – please advise**

We will recommend a package from your answers on this form.

3 Number of pages required

☐ 1 ☐ 2 ☐ 3 ☐ 4–5 ☐ 6–7 ☐ 8–10 ☐ 10+ ☐ Other: _____

4 Pages to include (tick all that apply)

☐ Home ☐ About Us ☐ Services / Products ☐ Gallery

☐ Testimonials ☐ FAQs ☐ Contact ☐ Blog / News

☐ Other: _____

5 Services required (tick all that apply)

Websites remain our main offering. Also tick any digital services you would like us to quote. Items marked "New in Tamil Nadu" are newer local offerings. There are no prices

A. Brand & Design

- ☐ Logo design
- ☐ AI posters & banners
- ☐ Product photo cleanup & catalogue images
- ☐ Invoice & quotation templates
- ☐ Social media creatives (posts, festival greetings, offer banners)
- ☐ Brochures, flyers & price menus (print-ready PDF)
- ☐ Short promo videos & reels

B. Grow Online

- ☐ Google Business Profile setup & posts
- ☐ Basic local SEO
- ☐ Business email setup (info@yourbusiness.in)
- ☐ Ad / offer landing pages
- ☐ Monthly Google reviews & visits report
- ☐ Google reviews booster (review link + QR)
- ☐ WhatsApp Business setup + broadcast templates
- ☐ QR code standees (site / reviews / UPI)
- ☐ Content writing in English & Tamil

C. Smart Business Tools

- ☐ Smart QR digital menus (Tamil / English) · New in Tamil Nadu
- ☐ Online forms & registrations
- ☐ Review & feedback QR kiosk
- ☐ Online course / tuition pages
- ☐ Online appointment booking pages
- ☐ Loyalty / digital stamp & coupon pages · New in Tamil Nadu
- ☐ Real estate property pages (photos, map, EMI calculator, WhatsApp)
- ☐ Bilingual Tamil–English websites · New in Tamil Nadu

D. Personal & Events

- ☐ Digital E-cards (visiting cards & e-invitations)
- ☐ Wedding websites · New in Tamil Nadu
- ☐ Memorial & tribute pages · New in Tamil Nadu
- ☐ Personal portfolio & resume sites (incl. for Gulf / abroad jobs)
- ☐ NFC smart visiting cards (digital profile; physical card via print partner) · New in Tamil Nadu
- ☐ Event microsites (temple festivals, school annual days, marathons)
- ☐ Link-in-bio pages
- ☐ Virtual 360° tours from photos · New in Tamil Nadu

E. Care & Support

- ☐ Website maintenance (monthly updates)
- ☐ Domain & hosting management

6 About us

Write the About Us text exactly as it should appear on the website. Leave a little extra if you want us to tidy the wording.

7 Services / products

List each service or product with a short description and the price to show on the site. Leave a row blank if not needed.

#	Name	Short description	Price
1			
2			
3			
4			
5			
6			
7			
8			

Currency for prices on the site ☐ ₹ INR ☐ Other: _____

8 Business hours

Write opening and closing times. Tick Closed if you are not open that day.

Day	Opens	Closes	Closed
Monday			☐
Tuesday			☐
Wednesday			☐
Thursday			☐
Friday			☐
Saturday			☐
Sunday			☐

Holiday / lunch break notes

9 Address & map

The full address and Google Maps link will be shown on the Contact page and in the footer.

Full address

Google Maps link _____

Landmark (optional) _____

10 Contact details to show on the website

These appear on the site (header, footer and Contact page). They can be different from the project contact above.

Phone _____ WhatsApp _____

Email _____ UPI ID (for catalogue / booking orders) _____

11 Social media links

Paste the full profile URL. Leave blank if you do not use that network.

Facebook _____ Instagram _____

YouTube _____ LinkedIn _____

X (Twitter) _____

12 Preferred language(s) of the website

☐ English ☐ Tamil ☐ Hindi ☐ Other: _____

13 Call-to-action wording

This is the main button text on the site (for example on the Home page). Tick one, or write your own.

☐ Call now ☐ Book now ☐ WhatsApp us ☐ Get a quote ☐ Order on WhatsApp ☐ Get an E-card

Or write your own wording _____

14 Brand colours & fonts

Give hex codes if you have them (for example #7A1F2B). If you are unsure, describe the look you want.

Primary colour ☐ _____ Secondary colour ☐ _____

Fonts preference (or "please choose") _____

Look & feel notes (modern, traditional, festive, minimal…) _____

15 Logo

☐ I will send the logo separately on WhatsApp / email with this form

☐ I do not have a logo yet — please use my business name as a text logo

16 Photos

Tick what you will send, and write how many of each. Send the files on WhatsApp or email with this form.

☐ Shop / office photos Count: _____ ☐ Team photos Count: _____

☐ Product / service photos Count: _____ ☐ Other gallery photos Count: _____

Total images to show in the website gallery _____

17 Enquiry form on the website

Enquiries submitted on your site will be sent to this email address.

Recipient email for enquiries _____

18 Testimonials

Three short customer quotes. Tick below if you do not have any yet.

☐ I do not have testimonials yet — please omit this section on the site for now

Customer name	Quote

19 FAQs

Five questions and answers your customers often ask. Tick below if you would like us to draft these from your other answers.

☐ Please draft FAQs from my About Us and services if I leave these blank

Q1 _____

A _____

Q2 _____

A _____

Q3 _____

A _____

Q4 _____

A _____

Q5 _____

A _____

20 Anything else we should know

Special requests, offers to highlight, things to avoid, or any other instruction.

21 Declaration

I confirm the details on this form are correct and may be used to build my website.

Name _____ Date _____

Signature _____ Place _____

OFFICE USE ONLY

Received on _____ Quoted by _____ Quote ₹ _____